

DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES

JOB OPPORTUNITY

**BEHAVIORAL HEALTH COMMUNITY MONITOR**

Community Services Division

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates on the current exam list for Behavioral Health Community Monitor. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer.

**Location:** 410 Capitol Avenue, Hartford, CT

**Job Posting No:** OC23542

**Hours:** 8:30 a.m. – 4:00 p.m., Monday – Friday, (full time, 35 hours per week)

**Salary Range:** \$60,862.00- \$82,411.00

**Posting Date:** October 27, 2015                      **Closing Date:** November 2, 2015

**Eligibility Requirement:**

Candidates must have applied for and passed the **Behavioral Health Community Monitor** exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Duties include:** Annual grant application reviews and negotiation, if necessary, with contracted agencies; Collaboration with DMHAS Human Services Contracts Unit regarding provider contract issues; Contract compliance monitoring (desk audits and on-site reviews); Regulations compliance monitoring; Write site visit reports; Review and make recommendations regarding new funding requests; Make recommendations regarding contract adjustments or termination; Development of program language for DMHAS contracts; Provision of technical assistance to contractors; Development and monitoring of federal block grant goals and requirements; Respond to consumer and family members complaints, requests, etc.; Oversee regulations compliance of all CSAT certified Opioid Treatment Programs (OTPs) statewide.

**Special Requirements:** Incumbent in this position will be required to travel and must have a current motor vehicle operator's license.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

**PLEASE SEND APPLICATION TO:**

**DMHAS/Office of the Commissioner**

Human Resources  
410 Capitol Avenue, 4<sup>th</sup> Floor  
Hartford, CT 06106  
Fax: (860) 418-6697  
[Maria.D.DeJesus@ct.gov](mailto:Maria.D.DeJesus@ct.gov)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.